



Your privacy is important to us, therefore, the aim of this document is to present to you the ways in which your personal data is collected, stored and processed (hereinafter also: "processing").

The processing will take place in compliance with your fundamental rights and freedoms, as well as your dignity and in accordance with the applicable legislation relating to data protection – General Data Protection Regulation 2016/679 (hereinafter "GDPR") as amended.

a) Data Controller

The *Data Controller* is ALPI S.p.A. - VAT No. 00139520407 (hereinafter also "Data Controller") and can be contacted by written communication to be sent to: Alpi S.p.A., Viale della Repubblica, 34, 47015, Modigliana (FC), Italy.

The *Data Protection Officer* (hereinafter also "Data Processor"), appointed by the Data Controller, can be contacted by e-mail at the following address: privacy@alpi.it.

The updated list of the Data Processors appointed by the Data Controller pursuant to Article 28 of the GDPR and the persons authorised to process the data can be consulted at the headquarters of Alpi S.p.A. or can be requested by e-mail at the address of the *Data Protection Officer*.

b) Types of data and purpose of data processing

The data processed by the Data Controller is transmitted through the pre-contractual and contractual forms and communications with you and refer to:

- personal and identification data, such as name, surname, email address;
- information necessary to offer and provide the products and services offered by the Data Controller;
- data necessary for invoicing, payment and, where appropriate, debt collection.

The personal data and any changes that you will communicate in the future to the Data Controller are collected and processed for:

b.1 Purposes related to contractual obligations:

- supply of the products and services covered by the contract;
- compliance with legal, accounting, administrative and tax obligations;
- management of correspondence and communications.

The provision of data for these purposes is mandatory to proceed with the contract for the supply of products or services.

b.2 Purposes related to promotional and marketing operations, exclusively subject to specific and separate consent of the interested party (Article 7 GDPR), in particular:



- commercial and/or promotional communications in order to inform you about new products or events organised by the Data Controller or to send you a press release.

c) Processing methods

The Data Controller will process your Personal Data by taking appropriate security measures to prevent unauthorised access, disclosure, modification or destruction of your Personal Data.

The processing will be carried out by means of computer and/or telematic tools, with organisational methods and with logics strictly related to the purposes indicated. In addition to the Data Controller, in some cases, categories of data processors involved in the management of the Data Controller's activities (administrative, commercial, marketing, legal, system administrators) or external parties (technical or administrative service providers) may have access to the data, the latter being appointed in any case as Data Processors by the Data Controller.

The processing includes the following operations and methods:

- provision of data by you, by filling in paper forms or third-party applications (such as SnapAddy, Dynamics 365 or apps provided by fairs/events);
- recording and processing of your data in computerised and/or paper format;
- organisation of archives in a mainly automated form, through company applications and computerised personal data.

Your data will be processed using equipment that guarantees confidentiality, integrity and availability.

The Data Controller undertakes to modify the processing in progress at your express request received by e-mail at: privacy@alpi.it.

d) Data storage period

The data will be processed for the necessary time required for the purposes described in this document. On expiry, the data will be deleted or anonymised, unless there are further purposes for their retention.

You can request at any time the interruption of processing or the deletion of data, by sending an email to: privacy@alpi.it.

e) Transfer of data

Your personal data will be managed and stored on servers located within the European Union and belonging to the Data Controller and/or third-party companies appointed and duly identified as Data Processors. Your data will not be transferred outside the European Union, except in the cases provided for by art. 49 of the GDPR.

f) Rights of the data subject



Pursuant to the provisions of the GDPR, the you may exercise the following rights with regard to the Data Controller:

- obtain confirmation of whether or not your personal data are being processed and, if so, obtain access to such data (Article 15, Right of access);
- obtain, without undue delay, the rectification of inaccurate personal data concerning you (Article 16, Right to rectification);
- obtain the erasure of personal data concerning you without undue delay, and the controller shall have the obligation to erase personal data without undue delay, provided certain conditions apply (Article 17, Right to be forgotten);
- obtain the restriction of processing in certain cases (Article 18, Right to restriction of processing);
- receive the personal data concerning you in a structured, commonly used and machine-readable format and have the right to transmit such data to another Data Controller, without any hindrance from data controller to whom they were provided (Article 20, Right to data portability);
- object at any time to the processing of personal data concerning you (Right to object art. 21);
- receive, without undue delay, notification of any breaches of personal data suffered by the Data Controller (Article 34);
- withdraw your expressed consent at any time (Article 7, Conditions for consent).

If applicable, you can exercise the above rights by sending an email to: privacy@alpi.it or a written communication to: Alpi S.p.A., Viale della Repubblica, 34, 47015, Modigliana (FC), Italy.

You also have the right to lodge a complaint with the Guarantor Authority (art. 77) in the event that you believe that any of the above rights have not been respected despite having tried to exercise them by contacting the Data Controller.



Alpi S.p.A. - EU Regulation 679/16

PRIVACY POLICY

CONSENT TO THE PROCESSING OF PERSONAL DATA (EU) REGULATION 2016/679

The undersigned, having been informed:

1. of the identity of the Data Controller,
2. of how you can contact the Privacy Officer,
3. of the measure and method in which the processing takes place,
4. of the intended purposes for the processing of the personal data,
5. of the right to revoke consent,

As indicated in the information prepared pursuant to art. 13 of Regulation (EU) 2016/679

AGREES

Pursuant to and for the purposes of Article 7 et seq. of Regulation (EU) 2016/679, by signing this form, to the processing of personal data in the manner and within the limits referred to in the reference information.